

Founded on 14th April 1900 in Paris, the Union Cycliste Internationale (UCI) is the world governing body for cycling. Its mission is to develop and supervise cycling in all its forms and for everybody, as a competitive sport, as a healthy recreational activity and as a means of transport and having fun. Additionally, the UCI promotes a number of its own events, including the UCI Road World Championships, an iconic annual event, and a wide range of other UCI World Championships and World Cups across the various disciplines. It is based in Aigle, Switzerland, at the UCI World Cycling Centre.

The UCI is looking for an:

Integrity & Education Manager (100%)

English-French

Mission

The Integrity & Education Manager will lead and maintain the UCI's education initiatives in all integrity-related matters. He/she shall be responsible for establishing a plan for the delivery of awareness raising material and training courses and shall act as the main contact person within the UCI, including the UCI WCC.

In particular, the Integrity & Education Manager shall be responsible for implementing and executing education programmes in relation competition-manipulation, doping, and behaviours that impact people's positive experience of competitive cycling, such as discrimination or abuse.

Among the key roles and responsibilities in the aforementioned capacity, the Integrity & Education Manager shall manage the UCI's reporting system for integrity-related matters (excluding anti-doping). This includes managing incoming reports and assisting with the submission of complaints to the competent bodies of the UCI.

He/she will work transversally, with several departments, and will report directly to the UCI Director General.

Keys duties and responsibilities

Athlete Welfare and Competition Manipulation

- Develop and maintain UCI's policies and educational material.
- Develop and deliver training courses (e.g. webinars) to the various stakeholders of cycling (riders, teams, organisers, national federations).
- Develop and maintain a programme for delivery and promotion of UCI's educational material and training courses.
- Coordinate all educational initiatives in collaboration with other departments of the UCI and the UCI WCC.
- Act as the first point of contact for the stakeholders of cycling for any matter related to the UCI's educational initiatives.
- Act as a point of contact for the UCI Ethics Commission.
- Act as a source of support, advice, and expertise to UCI and WCC staff as well as National Federations, key partners and cycling stakeholders.

Reporting system management

- Provide first responder support to plaintiffs who report through the UCI's reporting system.
- Assist plaintiffs with the submission of complaints to the relevant bodies of the UCI.
- Coordinate allegations of breaches of the Code of Ethics with the UCI Ethics Commission.



The Union Cycliste Internationale (UCI) has been EDGE Assess certified since 2019. EDGE certification is the leading global business certification standard for gender equality. The UCI is the first international sporting Federation to be EDGE Assess certified. Wishing to strengthen its status as a leader in this field, the UCI now aims to reach the next level of certification.

Governance

- Help the UCI aspire to and maintain good governance by collecting and sharing good practices and providing practical recommendations that will help increase standards of good governance in cycling.
- Assist UCI's national federations, key partners and cycling stakeholders in developing, implementing and maintaining a robust system of governance that fits the particular circumstances of the cycling world.

Anti-Doping Education

- Lead the UCI Anti-Doping Education Programme in accordance with the World Anti-Doping Agency's International Standard for Education and in collaboration with its anti-doping partner, the International Testing Agency. This will include the development, implementation, monitoring and evaluation of UCI's Anti-Doping Education plan.
- Manage and assist National Federations with their Anti-Doping Education strategies and their anti-doping education requirements under the World Anti-Doping Code and International Standard of Education.
- Manage a suite of education resources for anti-doping education and other information policies and documents.
- Ensure anti-doping knowledge is kept up to date and relevant by attending any appropriate educational seminars when required, to ensure that UCI's education programme is a leading, world class programme.

** This is not an exhaustive list and the role will include any duties required by the UCI from time to time which are appropriate for the position and the needs of the organisation.*

Core requirements

- Higher level of training (minimum master's degree) or equivalent
- At least 5 years of proven experience in a similar position
- Significant experience in integrity/governance/ethics related matters.
- Proven strong organisational and project management skills.
- Fluency, written and spoken in English and French. Spanish or any other languages is an asset.
- Excellent communication and interpersonal skills.
- Ability to develop strong external relationships and networks, including with other experts in the field.
- Self-motivated and resilient.
- Passion for the UCI's vision, mission and values.
- Good knowledge of the cycling world is a key advantage for the position.

Start date : immediately or to be agreed

Join us and you will have every opportunity to use your skills, to be involved in current sporting activities and to contribute to the success of a modern and dynamic organisation. If you are interested in this position and you meet the criteria outlined in the profile, please send your application in English or French and supporting documents (covering letter, CV, employment references and qualifications) to the following address: job@uci.ch.



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