

The Union Cycliste Internationale (UCI) was founded on 14th April 1900 in Paris and is the world governing body for cycling. The UCI's mission is to develop and supervise cycling in all its forms and for everybody, as a competitive sport, as a healthy recreational activity and as a means of transport and having fun. Additionally, the UCI promotes a number of its own events, including the UCI Road World Championships, an iconic annual event, and a wide range of other UCI World Championships and World Cups across the various disciplines. It is based in Aigle, Switzerland, at the UCI World Cycling Centre.

The UCI is seeking an:

IT Technician

(100 %) / French - English

Mission :

You will be responsible for the 1st and 2nd level help-desk, maintenance and repair of IT equipment (computers, printers, smartphones, network and, if necessary, servers).

Principal responsibilities :

- Ensure first response in the event of hardware and software problems with computers and peripheral devices that are part of the IT equipment (user support)
- Ensure the good condition of IT equipment as well as its inventory (HW and SW)
- Plan and manage migration and upgrades of workstations
- Update the action report database
- Monitor the state of the servers, inform and assist, if necessary, our external service provider in the event of a problem
- Configure and manage print queues server
- Propose, set up and provide user training
- Assist the Head of IT in terms of technological choices
- Collaborate with our external service provider for back-ups and recovery requests
- Management of telephone exchange (VoIP) and configuration of telephones
- If requested, provide on-call IT service to assist employees.

Profil :

- Swiss Federal Diploma of Vocational Education and Training (CFC) as a computer specialist
- IT support experience
- Excellent knowledge of Microsoft technologies (Windows 10, Office 2016)
- Very good network knowledge (TCP/IP, DNS, DHCP)
- Knowledge of Windows and Exchange servers as well as Active Directory: a bonus
- Knowledge of Mitel telephone exchanges: a bonus
- Knowledge of .net development and Scripting: a bonus
- Customer-oriented and independent
- Fluent spoken and written French; First Certificate level English.

Start date: immediately or to be agreed

Join us and you will have every opportunity to use your skills, to be involved in current sporting activities and to contribute to the success of a modern and dynamic organisation. If you are interested in this position and you meet the criteria outlined in the profile, please e-mail your application and supporting documents (covering letter, CV, employment references and qualifications) to the following address: job@uci.ch.