READY STEADY TOKYO
Cycling Track Test Event
April 9th – 12th 2020

General Information Bulletin
(TOKYO 2020 Test Event)

November 20, 2019
The Tokyo Organising Committee of the Olympic and Paralympic Games continues with its preparations for the Games and the test event. This most valuable opportunity allows for Tokyo 2020 to confirm and improve the competition and Games operation capabilities in order to ensure a successful operation during Games Time. The primary goals are to test the fields of play, results technology, command and control protocols as well provide an opportunity to train staff and volunteers.

The Cycling Track Test Event will take place on 9th – 12th April 2020. It is included on the UCI International Track Cycling Calendar as a class 1 race for men elite and women elite. National Federations have been invited as per the latest UCI Olympic Track Ranking 2018-2020.
**REGISTRATION for National Federations**

### General Information / Test Event Entries / Key Timelines

This event is reserved for invited National Federations only. And will be organized to receive the maximum participation number of 160 athletes, representing up to 38 nations.

Please find below the key deadlines of the invite / entries and accreditation process:

- Test Event Technical Guide / Enrollment Forms will be sent out to all competing NFs on **January 10th 2020**
- Final Entry by Number is **February 10th 2020**
- The unused places will be reallocated on **February 12th 2020**
- Final Entry by Name is **March 10th 2020**

All enquiries, enrollment forms returns and accreditation requests will have to be sent to the following email address:

[cycling-track@tokyo2020.jp](mailto:cycling-track@tokyo2020.jp)

More information will be communicated to you all in the coming months as per the timelines above

* Please note the above contact is only to be used for entries and technical enquiries. Other logistical arrangements including accommodation, vehicle rental and VISA application will be done through our appointed Travel Agent.
### Event Name

<table>
<thead>
<tr>
<th>Event Name</th>
<th>READY STEADY TOKYO Cycling Track Test Event</th>
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</table>

### Event

<table>
<thead>
<tr>
<th>Event</th>
<th>Team Pursuit</th>
<th>Team Sprint</th>
<th>Sprint</th>
<th>Keirin</th>
<th>Omnium</th>
<th>Madison</th>
</tr>
</thead>
<tbody>
<tr>
<td>Men</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td></td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Women</td>
<td>○</td>
<td>○</td>
<td>○</td>
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<td>○</td>
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</tbody>
</table>

### Date / Brief Schedule

<table>
<thead>
<tr>
<th>Date/Time</th>
<th>Date</th>
<th>Time</th>
<th>Content</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday</td>
<td>April 9th</td>
<td>09:00-19:00</td>
<td>Official Training</td>
</tr>
<tr>
<td>Friday</td>
<td>April 10th</td>
<td>09:00-14:00</td>
<td>Official Training</td>
</tr>
<tr>
<td></td>
<td></td>
<td>11:00-12:00</td>
<td>Confirmation of Starters</td>
</tr>
<tr>
<td></td>
<td></td>
<td>14:00-14:30</td>
<td>Team Manager Meeting</td>
</tr>
<tr>
<td></td>
<td></td>
<td>15:30-18:10</td>
<td>Team Events Qualifying</td>
</tr>
<tr>
<td>Saturday</td>
<td>April 11th</td>
<td>10:30-18:00</td>
<td>Competitions</td>
</tr>
<tr>
<td>Sunday</td>
<td>April 12th</td>
<td>10:30-16:00</td>
<td>Competitions</td>
</tr>
</tbody>
</table>

### Characteristics of the track

- Length: 250 meters
- Width: 7.56 meters
- Surface: Siberian pine
- Bend: 45°
- Straight: 14°

### Class

1

### Participants

160 (Men Elite and Women Elite)

### Maximum Number of Athletes per NOC

<table>
<thead>
<tr>
<th>Quota per NOC</th>
<th>Maximum Event Specific Entries</th>
</tr>
</thead>
<tbody>
<tr>
<td>Men 8</td>
<td>2 athletes in individual Sprint</td>
</tr>
<tr>
<td></td>
<td>1 Team of 4 athletes in Team Pursuit</td>
</tr>
<tr>
<td></td>
<td>1 Team of 3 athletes in Team Sprint</td>
</tr>
<tr>
<td></td>
<td>1 Team of 2 athletes in Madison</td>
</tr>
<tr>
<td>Women 7</td>
<td>2 athletes in Keirin</td>
</tr>
<tr>
<td></td>
<td>1 athlete in Omnium</td>
</tr>
<tr>
<td></td>
<td>1 Team of 4 athletes in Team Pursuit</td>
</tr>
<tr>
<td></td>
<td>1 Team of 2 athletes in Team Sprint</td>
</tr>
</tbody>
</table>

**Total** 15
Venue Address

1826 Ono Izu City, Shizuoka Prefecture,
〒410-2402, Japan
Hotels can be booked via our appointed Travel Agency Tobu Top Tours Co Ltd.

Two hotels have been identified for the national cycling federations to use during the test event. These have been selected to meet the needs of a cycling federation during their stay. They will all have on-site parking, single room, twin rooms and 4 person rooms available, WIFI, buffet style dining for breakfast and dinner with options for Western / Asian style food. If you would like to book one of these hotels, please contact the appointed travel agency – details can be found on page 8 of this document.

National Cycling Federations can also choose to make their own arrangements – Many hotels are within 50 minutes drive of the venue, in the areas of Atami, Mishima, Shuzenji, Ito, Numazu, Izu Village etc.

Car Rental can also be booked via the appointed travel agency or you can choose to make your own arrangements

*All pictures shown are for illustrative purpose only.*
Tobu Top Tours Ltd the appointed Travel Agency can provide help and assistance to any National Federations requesting entry Visa’s for the Cycling Track Test Event here in Tokyo.

For all the participants that are nationals from countries who need a visa to enter Japan (please contact Tobu Top Tours Co., Ltd. who will send you a form to fill in and then return it to them). Tokyo2020 will provide invitation letters once the information has been collected by the appointed travel agency, this must be submitted along with the visa application at the chosen Japanese Consulate/Embassy abroad.

To request an Invitation Letter, and to request the relevant form please send an email to Tobu Top Tours Co., Ltd. with a list of all the applicants, including their full names (as in their passports), passport numbers, dates of birth, country and city where the visa will be made.

Prior to making the arrangements for your travel, we recommend you check the Visa and Work Permit. In this document you will find information on which type of Visa you will need to bear. You will also be able to find instructions on how to apply for your visa.

It is also important to remind that the time frame for issuing a Visa to Japan will depend on the country where the participant is applying.

Please check the website of the chosen Japanese Consulate or Embassy for further information on turn around times.

E-mail of Tobu Top Tours Co., Ltd.: track_cycling@tobutoptours.co.jp
As you request the form to the email address above, the travel agency will send you back the relevant form. Tobu Top Tours Co., Ltd will reply in due course.
Airport to Accommodation

From Airport to Hotel Area

Haneda Int’l Airport
Narita Int’l Airport
Hotel Area
Izu Velodrome (Japan Cycle Sports Center)

Haneda Int’l Airport to the Venue – approx. 2 to 3 hours
Narita Int’l Airport to the Venue - approx. 3 to 4 hours
Logistical Aspects

■ Official Travel Agency Contact Details

The Test Events Official Travel Agency is **Tobu Top Tours Co, Ltd**

*Main contact : Tobu Top Tours Cycling Track Team*

*Contact phone numbers : +81-3-5348-2730*

*Email address: track_cycling@tobutoptours.co.jp*

Nations can book their accommodation and transport (airport transfers and local transport) through this agency if they so wish.

*Please note that the accommodation and transport costs are under each National Federations financial responsibility.*

2 hotels will be identified by the agency that have been chosen according to the necessary conditions expected for a cycling Nation. These hotels will have available car parking, buffet dining, comfortable twin rooms, free WIFI available, and will be a short drive away from the venue. *Please be reminded that the Travel Agency is still lobbying with the providers for better offer of hotel package and transportation arrangement. Your enquiry may be replied in due course.*

■ VISA APPLICATION (See Page 6 for more details)

For all the participants that are nationals from countries who need a visa to enter Japan (please check the page 6 of the guide), Tokyo 2020 will provide invitation letters that must be submitted with the visa application at the chosen Japanese Consulate/Embassy abroad. Please check your country's visa requirements and whether you're eligible for visa exemption at the following link:


To request an Invitation Letter, please send an email to our Official Travel Agency to request a form to be returned with a list of the applicants, including their full names (as in their passports), passport numbers, dates of birth, country and city where the visa will be made. For further details, please contact the agency directly.

■ Rental Cars / Vans

Rental Cars can also be booked through the Tobu Top Tours Ltd Travel Agency above. Drivers must have an International Drivers License to rent a vehicle here in Japan.

■ Spectrum Application

Under the Japanese laws, teams will not be able to set up their own wireless networks and use of radio communication as they may interfere with other in-house equipment in use, unless they have applied the spectrum and obtained approved previously and equipment checked by the authority. Any enquiry about the spectrum application should be sent by email to: cycling-track@tokyo2020.jp at your earliest convenience.
Average high temperature in April: 17 °C (Tokyo), 18 °C (Shizuoka)
Average lowest temperature in April: 10 °C (Tokyo), 7 °C (Shizuoka)

Time zone: UTC +0900
Language: Japanese, English (Some people)
Currency: Yen
Voltage: 100 volts, 50Hz
Plug type: A

More Information for travelers to Japan
https://www.jnto.go.jp/

http://kanko.city.izu.shizuoka.jp.e.jj.hp.transer.com/
https://www.izushi.info/english/index.html
https://exploreshizuoka.com/
https://www.youtube.com/watch?v=bWziaaOtyN0&feature=youtu.be

Below are links to the local cycling routes
https://www.city.numazu.shizuoka.jp/cycling/
https://www.city.numazu.shizuoka.jp/cycling/img/sm_map01.pdf
https://www.city.numazu.shizuoka.jp/cycling/img/sm_map02.pdf